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Hamlet of Pond Inlet
P.O. Box 180
Pond Inlet, Nunavut
X0A 0S0

HAMLET OF POND INLET FACILITY USER AGREEMENT

COMMUNITY HALL RENTAL

BETWEEN
Hamlet of Pond Inlet
(Facility Owner)

AND

(User)

This agreement is for the purpose of renting out the Community Hall at Pond Inlet, NU

Date of Function: _____

Facility Entry Time: _____ Facility Exit Time: _____

User Contact Name: _____

Organization/Event: _____

Mailing Address: _____

Telephone: _____

Kitchen Use: Yes / No

Equipment to be used: _____

The facility owner and user agree to the following conditions:

1. The USER agrees to pay rental rates as follows:

- a. \$700.00 Half day rental (4 hours)
- b. \$ 1,400.00 Full day rental (over 4 hours) For each hour over 8 hours \$175.00 per hour
- c. \$200.00 Set up fee (Multiple day events when set up is removed and set up again, the \$200.00 fee will be charged again)
- d. \$75.00 clean up fee for multiple day events

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2. The FACILITY OWNER shall not be liable for any theft, loss or damage of, to or from the persons or property of the USER, its agents, employees or invitees, howsoever caused.
3. The USER agrees to be held responsible for ALL the costs of repairing any damage to the facility and/or replacing lost or damaged equipment.
4. The USER agrees to comply with the current capacity limits.
5. Full payment must be given prior to rental date. Payment will be made to Hamlet of Pond Inlet P.O Box 180 Pond Inlet, NU X0A-0S0
6. Cancellations made 4 days or less before rental date will be subject to a penalty fee of \$700.00.
7. Please be advised that cancellations made 5 days before a scheduled rental date via email: Recreation@pondinlet.ca or phone call 867-889-8934 will be processed without a penalty.

I _____ have read this agreement and agree to all conditions as stated and have the authority to sign on behalf of the organization or individual as stated in this agreement.

Total Rental Fee: _____

Hamlet of Pond Inlet

Facility User

Per: _____

Per: _____

Date: _____

Date: _____